

VALENCIA COLLEGE

Course Syllabus
Intermediate Spanish II
SPN 2201

Term: Summer B: June 23, 2015 - August 4, 2015

Instructor: Shaun Bauer, Ph.D.

E-mail: Use “Email Professor” link in Blackboard. Do not use the messages tool in Blackboard.

Office Hours: By appointment and online only (Skype: shaunbauerphd)

Credit Hours: 3 hours

Location: Online

Catalog Description: Prerequisite: SPN 2200 or department approval. Conversational approach with readings adapted from Spanish newspapers, magazines, short novels, Spanish essays, poems, and a wide variety of Spanish articles. Increasing awareness and understanding of culture.

Prerequisite: SPN 2200, equivalent, or department approval.

(This is the FOURTH SEMESTER of college-level Spanish, involving advanced communicative functions and grammatical structures. Please ensure you have the proper prerequisites and preparation for this course.)

Course Objectives: In this course, students will learn to communicate in Spanish about the following topics:

- Talk about human rights and people’s identity within a society
- Compare and contrast working habits in the Hispanic world
- Discuss the influence of various types of media on life nowadays
- Talk about leisure activities
- Discuss current benefits and challenges of multiculturalism and diversity in our society
- Engage in written and spoken communication for job-related activities, such as interviews and employment and business correspondence

Course Goals & Outcomes: The proficiency outcome of SPN 2201 is that, upon successful completion of the course, students will communicate in Spanish at the Intermediate High level, based on ACTFL’s (American Council on the Teaching of Foreign Languages) Proficiency Guidelines. Students at this level are able to:

- Converse on familiar topics, current events in major time frames (present, past, future)
- Make presentations and write in a generally organized way on school, work, and community
- Understand the main idea and supporting details in messages, texts, and presentations on a variety of topics related to everyday life and personal interests and studies

Required Texts:

Hard Copy: *Imagina: español sin barreras*, 3rd ed. José A. Blanco and C. Cecilia Tocaimaza-Hatch. Vista Higher Learning, 2015.

Loose-leaf book with Supersite Plus: ISBN: 978-1-62680-129-5

OR

Digital: *Imagina: español sin barreras*, 3rd ed. José A. Blanco and C. Cecilia Tocaimaza-Hatch. Vista Higher Learning, 2015. Supersite with V-text (no physical book). Only at Vista web store. <http://vistahigherlearning.com/students/store/> : ISBN: 978-1-62680-091-5

Materials / Supplies and Tech Requirements:

- A reliable computer capable of supporting Blackboard and VHL Central.
- Speakers or headphones
- A microphone (built-in or external)
- A webcam
- A dependable Internet Service Provider (ISP) with high-speed internet access
- Google account with access to YouTube account profile
- A Skype account
- Photostory and/or iMovie for presentations

Recommended and Approved Resources:

- A Spanish/English dictionary
- www.wordreference.com
- www.studyspanish.com/accent

Online Communication: Since Blackboard email is the most direct and frequent line of communication between you and the instructor, you are encouraged to be thoughtful and courteous in your communication as well as to be diligent about checking and responding to emails. Your instructor will make every effort to respond to your messages and help requests, at the latest, within 48 hours Monday through Friday.

Assignment information will be posted in a number of places, so it is important to check all of the following on a daily basis: Valencia email, the Announcements section of Blackboard, the Modules section of Blackboard, the Calendar in VHL Central Supersite.

Email: E-mail will be an integral part of this course. Make sure you:

- Check your Valencia College e-mail often. Use the Email Professor link in Blackboard. It will send your message to the Valencia Email.
- I will only respond to email sent through Blackboard or Valencia College Email.
- Other online communication networks we use in the course (such as VHL Supersite, and Skype) should only be used for synchronous chat or office hours. The professor will not answer email sent to these accounts.
- Do not use personal emails. You will not receive a response.
- Any email referring to tech issues with Supersite should include the incident report number they will provide you, if applicable.
- Be patient. I will respond to emails within 48 hours Mondays – Fridays or sooner. Emails sent on weekends or holidays will be answered next business day or as soon as possible.
- You can use the discussion board on Blackboard to ask questions to other students in the class. This discussion board is called “**Café Latino.**” Just remember that this discussion board is exclusively for the students to help each other and I will not reply to any emergencies or questions through that forum.
- Be courteous and considerate.
- Make every effort to be as clear as possible in your communications. Online communication lacks the nonverbal cues that fill in much of the meaning in face-to-face communication.
- Break up large blocks of text into paragraphs and use a space between paragraphs.
- If an email to your professor requires more than five or six sentences, you should consider setting up an office hour appointment.
- Do not use all caps. This makes the message very hard to read and is considered “shouting.”
- Check spelling, grammar, and punctuation (you may want to compose in a word processor, then cut and paste the message into the discussion or e-mail).
- Sign your e-mail messages and include the course you are taking.

Course requirement /Attendance Policy: This course is a fast-paced, six-week summer session of content normally studied in a 14-week semester. This course assumes that students have completed the Intermediate Spanish I course or the equivalent.

You should expect to spend 10-12 hours per week on Spanish coursework. This time includes online instruction, vocabulary review, grammar tutorials, practice activities, graded writing assignments, graded partner chat activities, webcam presentations, online discussions, graded quizzes, and exams.

Since the goal of this Intermediate Spanish course is for you to communicate in the target language, you will collaborate and interact with your instructor and classmates through speaking and writing activities on discussion boards and through virtual chat programs. Your success in this course will depend upon your willingness to participate in the community of online learners.

VERY IMPORTANT: College policy requires that students who are not attending class the first week of classes to be withdrawn from the course. In an online class, attendance is documented

by completion of the Syllabus Quiz. Thus, it is very important that during the first week of class you review the Course Orientation, create your own VHL Supersite, Skype, and Google accounts, and complete the Syllabus Quiz and online Discussion.

If you do not withdraw prior to the deadline and you do not complete your work, you will receive an “F” as the final grade. **Withdrawal Deadline Friday, July 24, 2015.**

Evaluation and Grading:

Letter Grade	Percentage
A	90 – 100%
B	80 – 89.99%
C	70 – 79.99%
D	60 – 69.99%
F	0- 59.99%

Assessments	Percentage
Syllabus Quiz and Setup Information	5%
VHL Central Supersite Activities	30%
Lesson Exams	10%
Writing Activities	15%
Presentations (YouTube)	10%
Oral Interviews	10%
Final Exam	20%
Total	100%

Assessments: Assessments and activities for the course will be due according to the Course Calendar (see below and in Blackboard) as well as the VHL Central Supersite calendar. Typically, assignments and assessments will be due Mondays, Thursdays, and Fridays by 11:59pm either in Blackboard or in VHL Central, depending upon the assignment and according to the calendar.

It is the student’s responsibility to calculate grades throughout the semester based on the grades posted in Blackboard to determine progress. Please note that grades will not be rounded up. That means, for example, that a final grade percentage earned of 89.9% will be reported as a final letter grade of B. Please do not ask the instructor to round up grades.

The writing activities and presentations in this course are designed to help you create a sample professional portfolio. That is, you will research job information related to your field of academic/professional interest and create mock materials. All of the Writing Activity and Presentation guidelines are available in the Writing Activities and Presentations link found under the “Modules” tab to the left hand side of the screen in Blackboard. The due dates are found on the calendar and in the assignments in Blackboard.

Syllabus Quiz and Setup Information (5%): After reading the entire syllabus and course calendar, complete the syllabus quiz in Blackboard. This quiz will also count as your first week attendance in the course, and failure to complete the syllabus quiz may result in you being reported as a “No Show.”

In addition to the Syllabus Quiz, you will also submit setup information after you have created your Skype account. See the Start Here-Course Orientation pages in Blackboard for more information.

VHL Central Supersite Activities (30%): VHL is one of the two learning management systems you will use in this course. The activities assigned in the VHL Central Supersite are most easily found on the “Dashboard” or listed in the **Calendar** tab under “Assignment Calendar.”

For most activities in VHL, you have 5 attempts and your highest score will be calculated in the average. Exceptions include True/False, Virtual, and Partner Chat activities, for which only one attempt is provided. Late activities in the Supersite are accepted with a penalty of 10% per day. Submissions after 9 days after the due date will receive 0%. Note that the use of written accent marks will affect your score in VHL. Visit Resources for Spanish section under “Resources” in Blackboard.

As with any website, you might experience tech issues with the Supersite. Report tech issues first with the VHL Supersite tech support, and then email me and include the incident report number they provide you.

Lesson Exams (10%): All lesson exams will be administered online using Blackboard. Exams will typically be open and available to take for 48 hours. The exams will have time limits. The best preparation method for tests is by keeping up with your homework. Tests will be included at the end of certain lessons found in Blackboard in the Learning Modules.

Check your course calendar. All exams will be due by 11:59pm Eastern time.

Note: If you miss an exam you will receive a 0% (zero). You will have one attempt for each exam, unless there is a technical issue. If you have technical problems you should contact me immediately via the Email Professor link in Blackboard and then continue checking your email for additional notifications from me about a course of action you should take after your issue is resolved. You should also contact Valencia’s tech support for additional help. Notice that you cannot wait until one hour before the due time to attempt the test then email me regarding any problems you encounter because you will miss the deadline.

Writing Activities (15%): You will complete three writing activities in Spanish for this course. The use of electronic translators or unauthorized human assistance (a Spanish-speaking friend, for example) is strictly forbidden. Any indication that you have used a translator or unauthorized human assistance will result in a failing grade for the assignment. Follow carefully the steps and instructions provided for the writing activities.

Presentations (10%): You will create two oral presentations using Photo Story® or iMovie and then upload them to YouTube and provide the link in your Blackboard submission of the assignment. If you do not know how to use Photo Story®, iMovie or YouTube, please refer to the Resources section of Blackboard “Oral Presentation Guides” for information and tutorials on using these programs. You will also need a Google account for YouTube.

Oral Interviews (10%): You will complete two oral interviews with the professor, one around the midpoint of the semester and one near the end of the semester. The oral interviews will be based on the questions at the beginning of each module in Blackboard. Prepare for the oral interviews by practicing aloud (but not memorizing) the answers to the module questions. The interviews will be conducted through Skype. Create a free account at skype.com.

Sign-up dates and times for the interviews will be posted in discussion boards on Blackboard.

Final Exam (20%): You will complete the final exam online in Blackboard. The goal of the exam is to assess your proficiency with the Spanish language and your abilities in listening, reading and writing at the intermediate level. The test is not curved and no make-up test will be given. The final exam will be comprehensive and cumulative in nature.

Check module 6 for the dates and times of availability for the final exam.

Course Withdrawal Policy:

- A. A student is permitted to withdraw from a class on or before the withdrawal deadline, as published in the College calendar. A student is not permitted to withdraw from a class after the withdrawal deadline.
- B. A faculty member is permitted to withdraw a student from the faculty member’s class for violation of the faculty member’s attendance policy with written notification to the student prior to the beginning of the final exam period, as published in the faculty member’s syllabus. A faculty member is not permitted to withdraw a student from his or her class as a response to student conduct which falls under the jurisdiction of the Student Code of Conduct (6Hx28:10-03).
- C. A student who withdraws from a class before the withdrawal deadline will receive a grade of “W.” A student who is withdrawn by a professor will receive a grade of “W.” A student who is withdrawn for administrative reasons at any time will receive a grade of “W” or other grade as determined in consultation with the professor. Any student who withdraws or is withdrawn from a class during a third or subsequent attempt in the same course will be assigned a grade of “F”. The grades of “WP” and “WF” **are eliminated**.
- D. A student who receives a grade of “W” will not receive credit for the course, and the W will not be calculated in the student’s grade point average; however, the enrollment will count in the student’s total attempts in the specific course.

- E. If a student withdraws from a class, the student may, upon request and only with the faculty member's permission (which may be withheld at any time in the sole discretion of the faculty member), continue to attend the course. If a student is withdrawn by a faculty member or is administratively withdrawn, the student is not permitted to continue to attend the class.

For this course, the professor will not withdraw anyone. In order to get a grade of "W" it is your responsibility (the student) to withdraw from the course before the withdrawal deadline. After the deadline, you will receive a grade that will be calculated based on your progress until you stopped attending the course. There is no incomplete grade "I" posted as final grade in this class. Please do not ask.

Disability Statement:

Students with disabilities who qualify for academic accommodations must provide a Notification to Instructor (NTI) form from the Office for Students with Disabilities (OSD) and discuss specific needs with the professor, preferably during the first two weeks of class. The Office for Students with Disabilities determine accommodations based on appropriate documentation of disabilities. Please contact your home campus for more information." For East campus the number is Ph.: 407-582-2229. Here is the link to Valencia's OSD website: <http://www.valenciacc.edu/osd>

The instructional media and materials for this class are accessible to students with disabilities. Students who are having difficulty accessing them should contact the faculty member.

Student Conduct and Academic Honesty:

Valencia College is dedicated to promoting honorable personal and social conduct. By enrolling at Valencia, a student assumes the responsibility for knowing and abiding by the rules articulated in the Student Code of Conduct (6Hx28:10-03). The instructor reserves the right to refer students who engage in activities that are disruptive to the learning environment to the Dean of Students for disciplinary action. This include any composition where a translator have been used or where the level of proficiency is higher than the one shown in class.

Students may collaborate on group assignments. This does NOT include duplication of work. Collaboration should be used to edit or to clarify doubts. If anyone is involved in incidents of cheating will be given a zero (0%) grade for that assignment, quiz, exam, or project. Each student is expected to be in whole compliance with the college policy of Academic Honesty as set forth in the admissions catalog and the student handbook. Any student(s) cheating on an exam will receive a zero (0) grade, which cannot be replaced with the final score and the professor can at his/her discretion withdraw you from the class. This includes submitting work for which a translator or unauthorized human assistance has been used or which the level of proficiency is higher than the one expected in the course. In addition, Valencia College strives to provide a drug-free learning environment for all those involved in the academic experience.

Drug-free Policy: “In compliance with the provisions of the Federal Drug-Free Schools and Communities Act of 1989, Valencia College will take such steps as are necessary in order to adopt and implement a program to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol by Valencia College students or employees on college premises or as part of any college activity.”

Valencia College Expected student conduct: 10-03 Student Code of Conduct

Specific Authority:	1006.60, FS.
Law Implemented:	1006.60, FS.

Valencia College is dedicated to the advancement of knowledge and learning, and to the development of responsible personal and social conduct. By enrolling at Valencia, a student assumes the responsibility for knowing and abiding by the rules of appropriate behavior as articulated in the Student Code of Conduct. The primary responsibility for managing the classroom environment rests with the faculty. Faculty may direct students who engage in inappropriate behavior that results in disruption of a class to leave the class. Such students may be subject to other disciplinary action which may include a warning, withdrawal from class, probation, suspension, or expulsion from the college. Please read the Student Code of Conduct in the current Valencia Student Handbook.

Here is the link to Valencia’s Student Code of Conduct

http://valenciacollege.edu/generalcounsel/policy/default.cfm?policyID=180&volumeID_1=8&navst=0

Valencia College is interested in making sure all our students have a rewarding and successful college experience. For that purpose, Valencia students can get immediate help with issues dealing with stress, anxiety, depression, adjustment difficulties, substance abuse, time management as well as relationship problems dealing with school, home or work. BayCare Behavioral Health Student Assistance Program (SAP) services are free to all Valencia students and available 24 hours a day by calling (800) 878-5470. Free face-to-face counseling is also available.

Extra Credit: No extra credit will be accepted.

Incompletes: A grade of I or INCOMPLETE will not be given under any circumstances.

Copyright: This course may contain copyright protected materials such as audio or video clips, images, text materials, etc. These items are being used with regard to the Fair Use doctrine in order to enhance the learning environment. Please do not copy, duplicate, download or distribute these items. The use of these materials is strictly reserved for this online classroom environment and your use only. All copyright materials are credited to the copyright holder.

Disclaimer Statement: This document may be altered at the instructor’s discretion, during the course of the term. It is the responsibility of the student to make any adjustments as announced.

VALENCIA COLLEGE

Course Calendar*
Intermediate Spanish II
SPN 2201

Term: Summer B: June 23, 2015 - August 4, 2015

Date	Module	Lesson	Blackboard Assignment	VHL Assignment
T-6/23	1	6	Read Start Here-Course Orientation	Setup VHL
TH-6/25	1	6		
F-6/26	1	6	Syllabus Quiz & Online Chat Info	
M-6/29	1	6	Writing 1: Intro Discussion	Activities Due
TH-7/2	1	6		Activities Due
F-7/3	1	6	Independence Day	
M-7/6	2	7		Activities Due
TH-7/9	2	7		Activities Due
F-7/10	2	7	Writing Activity 2: Carta de presentación	
M-7/13	3	8	Exam: Lessons 6 & 7	Activities Due
TH-7/16	3	8		Activities Due
F-7/17	3	8	Presentation 1: Entrevista de empleo	
M-7/20	4	9		Activities Due
TH-7/23	4	9	Oral Interview 1	Activities Due
F-7/24	4	9	Writing 3: Carta de agradecimiento	
M-7/27	5	10	Exam: Lesson 8 & 9	Activities Due
TH-7/30	5	10		Activities Due
F-7/31	5	10	Presentation 2: Cinco años después	
M-8/3	5	10	Oral Interview 2	
T-7/4	6		Final Exam (deadline)	

Important Dates:

7/3/2015	College Closed-Independence Day Observed
7/24/2015	Withdrawal Deadline
8/6/2015	Final Grades Submitted by Professor
8/7/2015	Final Grades Available to Students

*This calendar is subject to change. Please stay informed and adjust as announced by your professor.